



MEMO

To our Cowgirl & Tomales Bay Foods Community:

Our commitment to safety has always been at the heart of how we do things at Cowgirl Creamery and Tomales Bay Foods. Our passion for artisan cheese and food—and its impact on our many communities— extends to the well-being of those we serve and our people. With that as our north star, we wanted to share the steps we’re taking to protect our community even more from the evolving COVID-19 situation.

We’re still open for business. But, in addition to our trusted standard safety protocols, we’re taking additional precautions at all of our locations:

At our **creameries** in Petaluma and Point Reyes Station, we’ve temporarily stopped external visits and continue to practice our top-notch sanitation policies.

At our **retail and food service** locations in Point Reyes Station and San Francisco, we are open and still ready to offer you an amazing experience. Additionally, we’re increasing the already strict sanitization requirements of food handling, surface maintenance, and hand-washing frequency. Things may look a little different in the shops as we’re adapting our commitment to hospitality with the priority to be safe, so we’re suspending any kind of in-store sampling and public tours.

At our **offices and warehouse** in Petaluma, we’ve increased our number of hand sanitizer stations and frequency of on-site sanitation. We're also monitoring external visitors on a case-by-case basis. You may see our delivery drivers wearing the masks we’ve equipped them with, and they will also be adhering to the same standards in hand sanitization practices. We are temporarily suspending community gatherings in our classroom and are regretfully opting out of large-scale public food and cheese events.

At **all locations**, we’re requiring team members with cold or flu-like symptoms to stay home. We are proud to have offered healthcare and wellness benefits to our full-time employees for the past 20 years. In light of recent events and our commitment to safety, we will also be extending our paid leave policy for any affected team members and their families.

We’re closely monitoring developments of this situation with guidance from the Centers for Disease Control and local health authorities, ready to update plans as needed to ensure we uphold our standard of safety for our communities.

Please feel free to reach out to us at info@cowgirlcreamery.com and we send you best wishes and good health.

The Cowgirl Creamery & Tomales Bay Foods Teams